

FINANCE COMMITTEE
APRIL 9, 2012 AT 6:22 P.M.
LINCOLN CENTER - 1519 WATER STREET

PRESENT: Alderpersons Moore, Molski, R. Stroik, Brooks and Suomi

ALSO

PRESENT: C/T Schlice; City Attorney Molepske; Clerk Moe; Ald. Wiza, Slowinski, Trzebiatowski, M. Stroik, Beveridge; Directors Lemke, Halverson, Ostrowski; Assessor Siebers; Human Resource Manager Jakusz; Asst. Chief Skibba and Zenner; Deputy C/T Freeberg; Kelley Pazdernik; Tricia Church; Matthew Brown; Brian Kowalski; Brandi Makuski; Barb Jacob; Mike Phillips; Chris Spranger; Leah Czerwonka; Christian Czerwonka; Jason Glisczynski;

ITEM #1 - ASSESSOR'S REPORT.

Motion made by Ald. R. Stroik, seconded by Ald. Molski to approve the report of the Assessor and place it on file.

Ald. R. Stroik complimented Assessor Siebers on a well written report and a good analysis on where our housing market is sitting.

Ald. Suomi questioned if this is a quarterly or annual report.

Assessor Siebers stated it used to be a monthly report, but has been changed to a quarterly report now.

Ayes: All Nays: None Motion carried.

ITEM #2 - DEVELOPER'S AGREEMENT - FATHER FAT'S PUBLIC HOUSE.

Motion made by Ald. Stroik, seconded by Ald. Brooks to approve the developers agreement for Father Fat's Public House.

Ayes: All Nays: None Motion carried.

ITEM #3 - DEVELOPER'S AGREEMENT - WELLING WOODWORKS.

Motion made by Ald. Molski, seconded by Ald. Stroik to approve the Developer's Agreement for Welling Woodworks.

Ald. Stroik stated he believes this building is vacant and questioned if there is going to be any facade improvements on the lower level or is it only for the apartments on the upper level.

Director Ostrowski replied that most of the costs are going to come from the exterior remodeling, from replacing windows to tuckpointing the lower and upper levels.

Ald. Stroik asked if they have tenants, Director Ostrowski replied they did.

Ayes: All Nays: None Motion carried.

ITEM #4 - AGREEMENT WITH CAP SERVICES FOR ADMINISTRATION OF COMMUNITY DEVELOPMENT BLOCK GRANT.

C/T Schlice stated this agreement raises the management fees from 8% to 10%, which is paid for by the program recipient and not by the City.

Motion made by Ald. Molski, seconded by Ald. Brooks to approve the agreement with CAP Services for administration of Community Development Block Grant.

Ayes: All Nays: None Motion carried.

ITEM #5 - LEAN SIX SIGMA TRAINING.

C/T Schlice stated he talked to the Mayor today and the Mayor would like to have the Common Council included in the training, finish up the payroll project that was started previously and then have the Common Council partner with the various departments as projects are on-going. He stated that the Mayor feels strongly that this should be approved.

Ald. Moore called the meeting to recess at 6:29 P.M. for Special Common Council Meeting.

Meeting reconvened at 6:32 P.M.

Ald. Molski asked C/T Schlice if he has noticed any changes in his office from the process that has been gone through already. C/T Schlice stated that there was some ideas that came up during the process so there has been some changes but with others, it is more of a subject of mandatory bargaining with a couple of the Unions. The project has not been finalized yet but Directors McGinty and Lemke are working on a separate issue and we have not reconvened as a group yet.

Ald. R. Stroik stated he has been a big advocate and firmly believes in Lean Six Sigma training, however, **he feels that since the Council is ever-changing, he doesn't support spending \$10,000 to train 11 Council members to become Champions.** He is very supportive of the Department Heads receiving the green belt training because they will then be able to very systematically help their departments improve processes that are going to be needed to provide services to our constituents as the funding gets reduced.

Ald. Suomi questioned the financing of the proposal. She questioned if the \$15,000 that was in the budget is the money we are talking about or if this is additional money.

Ald. Moore replied this is the budgeted money, but it was not designated for this training, it was designated for Lean Six Sigma projects.

Ald. Suomi then stated she has concerns over the travel time and materials as it does not give a specific amount. She is also concerned over the amount of time that it would take for the Alderman to receive the training and would like to do the on-line training, but wanted to make sure it was flexible enough with someone working a full-time job. She also questioned the 40 hours of training that is required for the Green Belt training and wanted to know how it would work into the persons normal work schedule as to whether or not overtime is going to be allowed and if this would be worked into their normal day or if they would have to do this on top of the normal work day.

C/T Schlice replied the people who would receive the training are salaried people, so there are no contracts and no overtime to deal with. He also stated that during the last project, the meetings took place during the day and would extend a little past the normal work day.

Chris Spranger, 7331 Country Village Drive, Wisconsin Rapids, replied that the on-line training is set up to do at your leisure. There is a 3 week period to take the on-line course and then there are some times that the group needs to get together for discussions.

Ald. Molski questioned the on-line for the Green Belt training, but Mr. Spranger replied that training is only done during classroom setting as it works best like that.

Ald. Molski questioned if we were looking at Option 1 or 2 and Ald. Moore stated there is Champion training or Green Belt training. Within the Champion training there are two different options.

Ald. R. Stroik stated he is very comfortable with the Green Belt training, at a cost of \$9,700 for approximately 13 department heads, is money well spent, that still leaves \$5,000 to potentially spend on other projects and move forward.

Motion made by Ald. Stroik, seconded by Ald. Molski to approve the Lean Six Sigma Green Belt Training for the Department Heads (up to 13 students) for \$9,700.

Ald. Suomi stated she is still a little hesitant without knowing what the Mayor wants, Ald. R. Stroik replied it can be debated at Council.

Ald. Wiza questioned if there was any restrictions on recording the 2 hour sessions under Option 1.

Chris Spranger replied that he had not considered it, but that he would. He stated that the whole reason he put the Champion Training together is because on the survey that he put out a few months ago, the answers were overwhelmingly, knowledgeable and dedicated employees, everyone had a willingness to become more efficient and that a lot of them said they felt there was a disconnect between the Council and the Dept. Heads. What Lean Six Sigma does is bring it all together, so his thought was that by training Dept. Heads but not educating the Council, we would still be missing that shared leadership component. He is willing to do a video tape if that would help the process.

Ald. Suomi stated she does not want to be left out of the training, she wants to be part of the training as she did not like the comment over the disconnect between Dept. Heads and the Council. She questioned if we had 13 Department Heads and C/T Schlice answered it is a mix of Department Heads and Middle Management.

Amended Motion made by Ald. Stroik, seconded by Ald. Molski to approve the Lean Six Sigma Green Belt Training for the Department Heads and some salaried Middle Management (up to 13 students) for \$9,700.

Ald. Moore stated he doesn't really understand what the Mayor is trying to achieve with this and bringing this together in this format doesn't really clarify it for him. He doesn't support voting for either one of these right now until he better understands it. He would like to see no action taken and have it brought back next month.

Ayes: Ald. Molski and R. Stroik Nays: Ald. Moore, Brooks and Suomi Motion failed.

ITEM #6 - 3RD AND 4TH QUARTER 2011 ROOM TAX REPORTS.

C/T Schlice stated that everything is tracking to the plan that was adopted previously by Council.

Motion made by Ald. Stroik, seconded by Ald. Moore to accept the 2011 3rd and 4th quarter room tax reports and place them on file.

Ayes: All Nays: None Motion carried.

ITEM #7 - APPROVAL OF PAYMENT OF CLAIMS.

Motion made by Ald. Molski, seconded by Ald. Moore to approve the payment of claims in the amount of \$361,327.32.

The claims were discussed.

Ayes: All Nays: None Motion carried.

Adjournment at 6:47 P.M.