

**BOARD OF PUBLIC WORKS MEETING AGENDA**  
**Monday, July 9, 2012 – 6:00 p.m.**  
**(or immediately following previously scheduled meeting)**  
**Lincoln Center, 1519 Water Street**  
**Stevens Point, WI 54481**

[A quorum of the City Council may attend this meeting]

**CONSIDERATION AND POSSIBLE ACTION TO ACCEPT THE FOLLOWING:**

1. 2012-13 Sidewalk Repair/Replacement Orders.
2. To approve revisions to Chapter 9 of the Municipal Code for Traffic Signal, Stop Signs and Parking Restrictions.
3. To approve the Director's Report and place it on file.
4. Adjournment

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

## **SIDEWALK REPAIR ORDERS:**

This is part of the city's ongoing sidewalk inspection and repair program. The city is divided into five areas whereby a section is inspected every five years.

The inspector prepares a list of property owners who have sidewalk that needs to be repaired or replaced. The Engineering Department presents this list of property owners to the Board and Council for approval. After Council approval the property owners will be notified and the list published as required by statute.

The property owner will receive a letter along with orders that tells them they have until October 31<sup>st</sup> of this year to repair or replace the sidewalk. If they simply choose to do nothing the City will put them on the sidewalk repair contract that will be bid in the spring of 2013 and their sidewalk will be replaced during the summer of 2013. They will pay only the actual cost of replacement, if it is over \$100.00; they can spread the cost over three years. A copy of the letter and estimate that will be mailed are attached. The estimate is based from previous contracts for sidewalk repair.

The inspector will go out early in the spring after the snow melts and compile the list of property owners that chose to let the City repair the sidewalk for them. These properties will be placed on the 2013 sidewalk repair contract. He will also inspect the sidewalks that were repaired or replaced by the property owner to make sure they are up to standard. The inspector has been inspecting sidewalks as part of this program for almost 20-years and is a qualified inspector.

If complaints are received about damaged or bad sidewalk in other areas in time to be placed on this list they are included. If not in time, and if the inspector thinks they are bad enough, they will be brought to the Board of Public Works individually or placed on the list for the following year.

ORDER FOR REPLACEMENT AND REPAIR OF SIDEWALK

Pursuant to Sec. 66.0907 Wisconsin Statutes

TO: All Property Owners on the Annexed Exhibit "A"

PLEASE TAKE NOTICE that by order of the Board of Public Works of the City of Stevens Point, it is hereby determined that a portion or all of your sidewalk is unsafe, defective, or insufficient and, therefore, ordered to be repaired or removed and replaced with sidewalks in accordance with the standard fixed by the Common Council of the City of Stevens Point.

TAKE FURTHER NOTICE that in the event you neglect to lay, remove, replace, or repair any such sidewalk on or before October 31, 2012, the City may cause such work to be done at the expense of such owner.

TAKE FURTHER NOTICE that the sidewalk to which this order applies abuts the property described as follows in Exhibit "A":

BY ORDER OF THE BOARD OF PUBLIC WORKS

A handwritten signature in cursive script that reads "Scott Schatschneider".

Scott Schatschneider  
Director of Public Works

Dated: July 6, 2012  
Approved: July 16, 2012  
Published: July 20, 2012

**Exhibit "A"**

<b>CENTER STREET 1729</b> Gerald and E Thrun	<b>CENTER STREET 1801</b> Susan Fliehr	<b>CENTER STREET 1925</b> Christine and Edward Sapa	<b>CENTER STREET 1926</b> Mary Jean Thurmaier C/O Kurt Thumaier	<b>CENTER STREET 2001 &amp; A</b> Michael and Margarette Kurylak
<b>CENTER STREET 2011</b> Jeffrey Sojka	<b>CENTER STREET 2016</b> James and Margaret tiry	<b>CENTER STREET 2019</b> Roger Koury Jr.	<b>CENTER STREET 2117</b> Hiroko Koashi	<b>CENTER STREET 2125</b> John Jr. and Cynthia Hawley
<b>CENTER STREET 2148</b> Lawrence Misiewicz et al C/O Cyrenne Misiewicz	<b>CENTER STREET 2149</b> Kathy King	<b>CENTER STREET 2217</b> David Nelson C/O Krissy Heins	<b>CENTER STREET 2240</b> Steven and M Browne	<b>CENTER STREET 2249</b> Elizabeth Hall and Renae Hall
<b>CENTER STREET 2300-02</b> Richard Firkus	<b>CLARK STREET 2132</b> Point Apartments	<b>COLLEGE AVENUE 2266</b> Catherine Bushman Aka Catherine Glennon	<b>COLLEGE AVENUE 2300 &amp; A</b> Kevin and A Spaay	<b>DIVISION STREET 1735</b> Norman Jr. and Marilou Myers
<b>DIXON STREET 1733</b> Laura Shifflett	<b>DIXON STREET 1740</b> Duane Zaborowski	<b>DIXON STREET 1756</b> Peace United Church of Christ	<b>DIXON STREET 1757</b> Douglas Piotrowski	<b>DIXON STREET 1825</b> Martin Kostka
<b>DIXON STREET 1926</b> Bobby Linzmeier	<b>DIXON STREET 2024</b> Anthony and Melanie Mallek	<b>DIXON STREET 2100</b> Wendy Cartledge	<b>DIXON STREET 2108</b> William and Mary Ann Bowman	<b>DIXON STREET 2109</b> Norman Jr. and Marilou Myers
<b>DIXON STREET 2133</b> P W Schulfer and S L Crawford C/O Carl and Mary Shulfer	<b>DIXON STREET 2226</b> Walter Blanchard	<b>EAST AVENUE 1717</b> Julie Schulfer	<b>EAST AVENUE 1800</b> Stevens Point Area Public School District	<b>ELLIS STREET 1741</b> James and Darlene Spreda
<b>FREMONT STREET 1600</b> Sarah Robinson	<b>FREMONT STREET 1609</b> John and Sara Schnell and Richard McCarthy	<b>FREMONT STREET 1616</b> Sandra Jakubiak	<b>FREMONT STREET 1725</b> Leia Cruz-Perez	<b>FREMONT STREET 1733</b> Diane McLeod
<b>FREMONT STREET 1824</b> Deloyd Shuda Jr.	<b>FREMONT STREET 2001</b> Thomas and Margaret Thompson	<b>FREMONT STREET 2021</b> Michael Todd Bowholtz	<b>ILLINOIS AVENUE 1001</b> Mary Olson	<b>ILLINOIS AVENUE1 1017</b> Kevin and Bonnie Tuttle
<b>ILLINOIS AVENUE 1023</b> Bryan Dusso	<b>ILLINOIS AVENUE 1101</b> Michael Wolf	<b>ILLINOIS AVENUE 1109</b> Ronald and Linda Liebe	<b>ILLINOIS AVENUE 1117</b> Rodrick and Lora Elm	<b>ILLINOIS AVENUE 1325</b> David and Holly Johnson
<b>ILLINOIS AVENUE 1333</b> Richard and Mary Behm	<b>ILLINOIS AVENUE 1416</b> Robert and Shawna Glennon	<b>ILLINOIS AVENUE 1424-26</b> Courtney Piotrowski	<b>ILLINOIS AVENUE 1526</b> Ralph and D Lavin	<b>ILLINOIS AVENUE 1534</b> Terrence and J B McDermott
<b>ILLINOIS AVENUE 1617</b> Johnathan Russell and Melissa Russell	<b>ILLINOIS AVENUE 1709</b> Patricia Dyjak	<b>ILLINOIS AVENUE 1824</b> Craig and Lisa Hubbard	<b>ILLINOIS AVENUE 1917</b> Lisa Lee	<b>ILLINOIS AVENUE 2008</b> Sean and Kimberly Goodwin
<b>ILLINOIS AVENUE 2016</b> John and Linda Pacyna	<b>ILLINOIS AVENUE 2024</b> Anne Burroughs	<b>ILLINOIS AVENUE 2032</b> Michael and Jody Walsh	<b>ILLINOIS AVENUE 2233</b> Harold Schloesser Jr.	<b>JEFFERSON STREET 2000</b> Kerry Glaman
<b>JEFFERSON STREET 2024</b> KWH Properties LLC	<b>JEFFERSON STREET 2040</b> Portage County Wisconsin	<b>JEFFERSON STREET 2148</b> Diane Walczak	<b>JEFFERSON STREET 2208</b> Robert Fix Jr.	<b>LINCOLN AVENUE 2045</b> Joseph Slembariski
<b>MADISON STREET 1800</b> Jessica Glodowski	<b>MADISON STREET 1801</b> Tiffany Dresden	<b>MADISON STREET 1824</b> Richard and Cassandra Van Hom	<b>MADISON STREET 1908</b> Za Lor	<b>MADISON STREET 2008</b> David and Melissa Simonis
<b>MADISON STREET 2016</b> William and Trudy Sprague	<b>MADISON STREET 2024-26</b> Vincent Peters	<b>MADISON STREET 2040</b> Jeffery and Nancy Dahlgren	<b>McCULLOCH STREET 1809</b> Steven and Cynthia Schmitz	<b>McCULLOCH STREET 2025</b> Nancy Nowak
<b>McCULLOCH STREET 2033</b> Jeffrey Hensley	<b>McCULLOCH STREET 2109</b> David Steltenpohl	<b>McCULLOCH STREET 2116</b> KTF Investments LLC	<b>MICHIGAN AVENUE 1501</b> James and J Horan	<b>MICHIGAN AVENUE 1600</b> Kaye Wolf-West and Jay Wolf Jason West

<b>MICHIGAN AVENUE 1609</b> Marlene McLaman	<b>MICHIGAN AVENUE 1610</b> Timothy and Charlys Hess	<b>MICHIGAN AVENUE 1900</b> Maxine Vogt AKA Maxine Hunt	<b>MICHIGAN AVENUE 2016</b> Shon and Shannon Flaherty	<b>MICHIGAN AVENUE 2040</b> Guy and Mary Stewart
<b>OAK STREET 1732</b> Carl Klein	<b>OAK STREET 2001</b> Michael Cramer	<b>OAK STREET 2009</b> Jeffry and Jacqueline Szalkucki	<b>OAK STREET 2010</b> Holly Carter	<b>OAK STREET 2032</b> Jane Grover
<b>OAK STREET 2116</b> Felix Cychosz and Michaelene Ericson	<b>OAK STREET 2133</b> Helmut and Helen Schmidt	<b>RESERVE STREET 1701</b> Chesley David Brazeau and Julie Hoogesteger	<b>RESERVE STREET 1709</b> Ashley Flease	<b>RESERVE STREET 1725</b> Robert Taylor
<b>SIMS AVENUE 2233</b> Kenneth and Annette Zynda	<b>SIMS AVENUE 2320</b> David Fox and Ann Marie Cahak	<b>SIMS AVENUE 2345</b> JoAnn Borhart	<b>WHITING AVENUE 825</b> Portage County	<b>WYATT AVENUE 1616</b> Ryan Kohn and Tawnya Schlit
<b>WYATT AVENUE 1632</b> Eugene and G Tubbs	<b>WYATT AVENUE 1709</b> St. Joseph Parish	<b>WYATT AVENUE 1908</b> James and Carrie Hammerstad	<b>WYATT AVENUE 1919</b> St. Pauls Lutheran Church	<b>WYATT AVENUE 2100</b> Alan and Stephanie Kinnunen
<b>WYATT AVENUE 2101</b> DKM Properties LLC	<b>WYATT AVENUE 2133</b> Randell Ray Bradley	<b>WYATT AVENUE 2209</b> Joel Thiede		

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Department of  
Public Works**  
Engineering  
Phone: 715-346-1561  
Fax: 715-346-1650

Dear Property Owner:

The City's liability insurance carrier requires a regular inspection of sidewalks for deterioration that poses a hazard to pedestrians. The City is divided into five sections so all City sidewalks are personally inspected by qualified City staff once every five years (quinquennium).

Upon inspection, it has been determined that portions or your entire sidewalk is defective or unsafe and that repair or replacement of those sections is required.

You may elect to perform the necessary repairs/replacement yourself or you may elect to contract it out to have the work done on your own. All work must meet the sidewalk standards established by City Ordinance and must be completed in a workmanlike manner on or before October 31, 2012. Several "concrete contractors" are listed in the Stevens Point Telephone Directory.

You may also choose to allow the City's contractor to perform the work by simply taking no action prior to the above deadline. The Board of Public Works will then contract to perform the necessary work during the summer of 2013 and directly bill the charges to the property owner. Annual costs for a typical 5' x 5' square are attached for your convenience.

If the cost of the City performed repairs is \$100.00 or less, the full amount will be due in Net 30 days or added to your tax bill. If the cost exceeds \$100.00, you may elect to spread that cost, plus interest, over a period of up to three years.

If you have any questions about the sidewalk repair program or the repair orders on your property, please call the Engineering Department of Public Works at 715-346-1561. Your cooperation and understanding is appreciated.

Sincerely,

A handwritten signature in black ink that reads "Scott Schatschneider".

Scott Schatschneider  
Director of Public Works

Enclosures

## SIDEWALK REPAIR PRICES 2001 - 2012

### 2001

4" thick = \$2.95/S.F. = (5 X 5 typical square) = \$73.75 = \$14.75 PER FT. = Walking Sidewalk  
6" thick = \$3.35/S.F. = (5 X 5 typical square) = \$83.75 = \$16.75 PER FT. = Driveway Sidewalk

### 2002

4" thick = \$3.15/S.F. = (5 X 5 typical square) = \$78.75 = \$15.75 PER FT. = Walking Sidewalk  
6" thick = \$3.45/S.F. = (5 X 5 typical square) = \$86.25 = \$17.25 PER FT. = Driveway Sidewalk

### 2003

4" thick = \$3.05/S.F. = (5 X 5 typical square) = \$76.25 = \$15.25 PER FT. = Walking Sidewalk  
6" thick = \$3.45/S.F. = (5 X 5 typical square) = \$86.25 = \$17.25 PER FT. = Driveway Sidewalk

### 2004

4" thick = \$3.00/S.F. = (5 X 5 typical square) = \$75.00 = \$15.00 PER FT. = Walking Sidewalk  
6" thick = \$3.45/S.F. = (5 X 5 typical square) = \$86.25 = \$17.25 PER FT. = Driveway Sidewalk

### 2005

4" thick = \$2.93/S.F. = (5 X 5 typical square) = \$73.25 = \$14.65 PER FT. = Walking Sidewalk  
6" thick = \$3.37/S.F. = (5 X 5 typical square) = \$84.25 = \$16.85 PER FT. = Driveway Sidewalk

### 2006

4" thick = \$3.03/S.F. = (5 X 5 typical square) = \$75.75 = \$15.15 PER FT. = Walking Sidewalk  
6" thick = \$3.58/S.F. = (5 X 5 typical square) = \$89.50 = \$17.90 PER FT. = Driveway Sidewalk

### 2007

4" thick = \$3.08/S.F. = (5 X 5 typical square) = \$77.00 = \$15.40 PER FT. = Walking Sidewalk  
6" thick = \$3.60/S.F. = (5 X 5 typical square) = \$90.00 = \$18.00 PER FT. = Driveway Sidewalk

### 2008

4" thick = \$3.20/S.F. = (5 X 5 typical square) = \$80.00 = \$16.00 PER FT. = Walking Sidewalk  
6" thick = \$3.75/S.F. = (5 X 5 typical square) = \$93.75 = \$18.75 PER FT. = Driveway Sidewalk

### 2009

4" thick = \$3.23/S.F. = (5 X 5 typical square) = \$80.75 = \$16.15 PER FT. = Walking Sidewalk  
6" thick = \$3.76/S.F. = (5 X 5 typical square) = \$94.00 = \$18.80 PER FT. = Driveway Sidewalk

### 2010

4" thick = \$3.11/S.F. = (5 X 5 typical square) = \$77.75 = \$15.55 PER FT. = Walking Sidewalk  
6" thick = \$3.66/S.F. = (5 X 5 typical square) = \$91.50 = \$18.30 PER FT. = Driveway Sidewalk

### 2011

4" thick = \$3.57/S.F. = (5 X 5 typical square) = \$89.25 = \$17.85 PER FT. = Walking Sidewalk  
6" thick = \$4.37/S.F. = (5 X 5 typical square) = \$109.25 = \$21.85 PER FT. = Driveway Sidewalk

### 2012

4" thick = \$3.57/S.F. = (5 X 5 typical square) = \$89.25 = \$17.85 PER FT. = Walking Sidewalk  
6" thick = \$4.37/S.F. = (5 X 5 typical square) = \$109.25 = \$21.85 PER FT. = Driveway Sidewalk

June 29, 2012

## **RE: REVISIONS TO CHAPTER 9, REVISED MUNICIPAL CODE**

To the Board of Public Works:

Signalizing the intersection of Division Street North at Academy Avenue and the closure of the southern portion of Frontage Road at the intersection of Academy Avenue will improve safety at this intersection which has a 2008 annual average daily traffic count (AADT) of 14,500 vehicles. Closure of Frontage Road required review of Chapter 9 of the Revised Municipal Code of the City of Stevens Point. Subsection 418 of Chapter 9, Section 9.06(a) Stop Signs requires that traffic moving southerly on Frontage Road adjacent to Division Street North before entering K-Mart Shopping Complex Driveway shall stop. It is recommended by the Police Department and Engineering Division that existing subsection 418 of Chapter 9, Section 9.06(a) be repealed.

Additional improvements have been made to create a new tee intersection on Division Street North with University Plaza driveway (135 Division Street North) by opening the median and creating a new right turn lane. The Police Department and the Engineering Division recommend that a stop sign be placed at the new intersection to stop west bound traffic on University Plaza driveway before entering Division Street North and that the following subsection of Chapter 9, Section 9.06(a) be created:

### **Section 9.06(a) Stop Signs**

792. For west bound traffic on University Plaza driveway at Division Street North (135 Division Street North).

Study of Chapter 9, Section 9.06(a) Stop Signs of the Revised Municipal Code for the intersection of Division Street North and Frontage Road at Scholfield Avenue found no ordinances for the existing stop signs for east and west bound traffic on Scholfield Avenue at Division Street North or for north and south bound traffic on Frontage Road at Scholfield Avenue. It is recommended by the Police Department and the Engineering Division that Section 9.06(a) be revised to include the two existing stop conditions on Frontage Road and the two existing stop conditions on Scholfield Avenue that the following subsection of Chapter 9, Section 9.06(a) be created:



### **Section 9.06(a) Stop Signs**

793. On Frontage Road at Scholfield Avenue

794. On Scholfield Avenue at Division Street North

Further study of Chapter 9, Section 9.05 Parking of the Revised Municipal Code of the City of Stevens Point for Division Street North and for Frontage Road has found the following parking restrictions:

#### Section 9.05(g) No Parking

215. On the east and west sides of Division Street North – Frontage Road from a point 132 feet south of the intersection with Scholfield Avenue to a point 160 feet north of the intersection with Scholfield Avenue.

It is further recommended by the Police Department and the Engineering Division that subsection 215 of Chapter 9, Section 9.05(g) be revised to remove the reference to Division Street North and to read as follows:

#### **Section 9.05(g) No Parking**

215. On the east and west side of Frontage Road from a point 132 feet south of the intersection of Scholfield Avenue to a point 160 feet north of the intersection of Scholfield Avenue.

The installation of the signals at the intersection of Academy and Division Street also requires an update to the ordinance to include the signals. In addition to the signals at Academy a review of the ordinances found that several signal controlled intersections added since 2005 as a result of Wisconsin Department of Transportation projects, jurisdictional transfers, and local municipal cooperative agreements. The traffic controlled intersections added are as follows:

At the intersection of Church Street (Bus. 51) / Division Street (Bus. 51) / Park Street / Madison Street. (WisDOT Project)

At the intersection of County Road HH and Business Park Drive (Cooperative Agreement)

At the intersection of County Road HH and Brilowski Road (CR R)  
(Cooperative Agreement)

At the intersection of Division Street North and Academy Avenue  
(City Project #02-12)

The Police Department and Engineering Division recommends that the following subsections be created and added to Chapter 9, Section 9.03 (b) TRAFFIC CONTROL SIGNALS; CONTROLLED INTERSECTIONS DESIGNATED:

(30) At the intersection of Church Street (Bus. 51) / Division Street (Bus. 51) / Park Street / Madison Street.

(31) At the intersection of County Road HH and Business Park Drive.

(32) At the intersection of County Road HH and Brilowski Road (CR R).

(33) At the intersection of Division Street North and Academy Avenue.



Scott Schatschneider  
Director of Public Works



Thomas Zenner  
Assistant Chief  
Police Department

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE  
CITY OF STEVENS POINT**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That subsection 792 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, Stop Signs is hereby create to read as follows:

9.06(a) 792. For west bund traffic on University Plaza driveway at Division Street North (135 Division Street North).

**SECTION II:** That subsection 793 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, Stop Signs is hereby created to read as follows:

9.06(a) 793. On Frontage Road at Scholfield Avenue.

**SECTION III:** That subsection 794 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, Stop Signs is hereby created to read as follows:

9.06(a) 794. On Scholfield Avenue at Division Street North.

**SECTION IV:** That subsection 215 of Chapter 9, Section 9.05(g) of the Revised Municipal Code, No Parking is hereby amended to read as follows:

9.05(g) 215. On the east and west side of Frontage Road from a point 132 feet south of the intersection of Scholfield Avenue to a point 160 feet north of the intersection of Scholfield Avenue.

**SECTION V:** That subsection 30 of Chapter 9, Section 9.03(b) of the Revised Municipal Code, Traffic Control Signals; Controlled Intersections Designated is hereby create to read as follows:

9.03(b) 30. At the intersection of Church Street (Bus. 51) / Division Street (Bus. 51) / Park Street / Madison Street.

**SECTION VI:** That subsection 31 of Chapter 9, Section 9.03(b) of the Revised Municipal Code, Traffic Control Signals; Controlled Intersections Designated is hereby created to read as follows:

9.03(b) 31. At the intersection of County Road HH and Business Park Drive.

**SECTION VII:** That subsection 32 of Chapter 9, Section 9.03(b) of the Revised Municipal Code, Traffic Control Signals; Controlled Intersections Designated is hereby created to read as follows:

9.03(b) 32. At the intersection of County Road HH and Brilowski Road (CR R).

**SECTION VIII:** That subsection 33 of Chapter 9, Section 9.03(b) of the Revised Municipal Code, Traffic Control Signals; Controlled Intersections designated is hereby created to read as follows:

9.03(b) 33. At the intersection of Division Street North and Academy Avenue.

**SECTION IX:** These ordinance changes shall take effect upon passage and publication.

APPROVED: \_\_\_\_\_  
Andrew Halverson, Mayor

ATTEST: \_\_\_\_\_  
John Moe, City Clerk

Dated: June 29, 2012  
Approved: July 16, 2012  
Published: July 20, 2012



July 2, 2012

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

## 1. Engineering Division

### 2012 Construction projects

Engineering and Streets staff are actively engaged in construction projects for 2012. Below is a highlight of those projects as well as other tasks and projects underway.

- **Michigan Ave. from Main St. to Stanley St. (Full Reconstruct)**
  - Construction began on Monday, June 18<sup>th</sup>. Sanitary sewer and water main are being installed between Stanley Street and Sims Avenue. The project is currently on schedule.
- **Fourth Ave. from Michigan Ave. to Minnesota Ave. (Full Pavement, partial utility)**
  - Construction began on Monday, June 25<sup>th</sup>. Storm sewer is being installed between Clayton Avenue and Minnesota Avenue.
- **Carol's Ln. from Country Club Dr., east to end. (Full Pavement)**
  - This project is substantially complete, the paving and restoration are finished and street signs are to be installed by Wednesday, July 11<sup>th</sup>.
- **Frontage Rd. project with reconfiguration of intersection at Academy Ave.**
  - The sidewalk, curb and gutter and traffic signals have been installed. The signals will be in flash mode until the project is substantially complete, this should be approximately two weeks. Having the signals in flash mode for a certain amount of time will give local traffic sufficient time to become familiar with the new controlled intersection.
- **Reserve St. widening and change to two-way, Main St. to Portage St.**
  - Construction began in early June, all of the concrete has been placed and the roadway has been graveled.

- **Hoover Ave. from CTH HH to approx. Coye Dr. (mill and overlay)**
  - This work is scheduled for later in the summer.
- **Blaine St. from Rice St. to Heffron St. (Full Pavement)**
  - The first lift of asphalt has been placed and the second lift of asphalt will be placed by early July.
- **CTH HH and Hoover Ave. intersection reconstruction (with Plover and County)**
  - The pre-construction meeting was held on Thursday, June 28<sup>th</sup> and this project is scheduled to begin on Monday, July 9<sup>th</sup>.
- **Wilshire Blvd. and Main St.**
  - Construction began on Monday, June 25<sup>th</sup> and the first lift of asphalt was placed on Friday, June 29<sup>th</sup>. The second lift of asphalt will be placed early July.
- **Streets to be chipsealed.**
  - Fahrner Asphalt has started prepping the sections of streets that are scheduled for chipsealing. Fahrner is scheduled for mid-July to complete the contracted chipsealing.
- **Streets to receive black knight paving armor.**
  - Cleveland Ave, Lloyd Street, Wilshire and the parking lots at the water department are scheduled for completion by July 11<sup>th</sup>.
  - Stanely Street between Illinois Ave and Fremont Street is scheduled for late summer / early fall.
- **Annual sidewalk repair.**
  - Sidewalk repair will begin the second half of July.
- **Annual concrete street repair will take place.**
  - The 2012 Concrete Street Repair Program has been finished for this year.
- **3<sup>rd</sup> Street Project**
  - Plans and specifications are finished for the construction of the continuation of 3<sup>rd</sup> Street.
  - Advertisement for bids will occur in July and work will begin in early August with a completion timeline of late October.
- **McDill Dam Status Report**
  - A progress meeting was held on Monday, July 2<sup>nd</sup> with AECOM, Portage County Highway and The Village of Whiting regarding the status of the project and reviewed the plans and specifications up to this point.

- Plans and specifications were submitted to the WisDNR for approval on Friday, July 6<sup>th</sup>. The DNR will have a maximum of eight weeks to review the submitted documents.
- Advertising and bidding for the repairs will occur in September and the first half of October.
- Work will begin approximately the week of October 15<sup>th</sup> and finish the week of November 19<sup>th</sup>.
- The McDill Pond will begin to be re-filled in the spring of 2013.
- **Business 51 Status Report**
  - **Completed tasks within last 2 months:**
    - **Data Collection**
      - Received and reviewed traffic projections from LPMC
      - Re-submitted to LPMC for revisions/corrections
      - Received final traffic projections
    - **Operational Study**
      - Initiated existing and no build traffic modeling.
    - **Current Tasks in July:**
      - Develop and analyze conceptual build alternatives
      - Initiate conceptual build alternatives traffic analysis
      - Preparation to kickoff field investigations including historic, archaeological and hazardous materials.
- **Hoover Avenue at CN Railroad Grade Separation**
  - A meeting with AECOM is scheduled for July 12<sup>th</sup> in regards to the lift station and the temporary shoe-fly.
- **Wisconsin River Seawall Project**
  - The DPW is continuing to work on this project and there are no updates at this time.
- **Signalized intersection coordination**
  - The Engineering Division is continuing to work on this project. We are working with vendors regarding the antenna location and installation. As progress is made additional updates will be supplied.
- **Additional Ongoing Director\City Engineer\City Surveyor Projects**
  - Dredging has been finished for the McDill channel at the Hebron Street location.
  - Working through the transition of former Director Lemke to current Director Schatschneider.

## 2. Streets Division

- **Street work**
  - Continued Garbage and Recycling operations.
  - Sign work continued.
  - Street lamp maintenance continued.
  - Pit operations continued.
  - Patching continued.
  - Crack filling operations began.
  - Vacuumed water in problem areas as needed.
  - Street Lamp repairs continued.
  - Performed blowout repairs as needed.
  - Catch-basin repairs continued.
  - Carol's Lane project second lift and landscaping completed.
  - Heffron outfall repairs completed.
  
- **Equipment maintenance/garage**

There were a total of 115 repair orders generated in the month of June. By department there were;

Engineering	2
Inspection/development	1
Police	19
Parks	32
Fire	1
Streets	56
Water/Waste water	4

Other activities include; Calibration of our salt/sand spreaders is ongoing. Three of the oldest units were taken to Truck Equipment Inc., in Green Bay to be up fitted with additional valves to be more accurate in the pre-wetting process. One is complete and has been returned. The two mowers that were approved for purchase last month have been ordered. Delivery was taken on all but one of the new squad cars for the Police Dept. The final unit should arrive any time now. A request for quote for pickup trucks for the Dept. of Public Works has been prepared and will be sent out to vendors on Monday, July 2<sup>nd</sup>.

- **Signs, posts, barricades, and flags**
  - 41 signs were replaced or added, 3 because of accidents, 13 for usual maintenance, 3 new signs were put up, 8 because of vandalism and 14 for ordinance changes.



- 29 poles were replaced or added, 2 because of accidents, 10 for usual maintenance, 3 new poles were put up and 14 because of ordinance changes.
- American flags were put up and taken down for Flag Day.
- Voting signs were put up and taken down.
- Set-up and take down for Special Olympics completed.
  
- **Garbage/recycling/yard waste/drop-off**
  - Garbage and recycling carts repaired/replaced/distributed as needed.
  - Regular solid waste collection completed.
  - Regular recycling collection completed.
  - City drop-off operations were completed.
  
- **Leave time**
  - 60 days 1 hour of vacation, 20 days 3.75 hours sick, 6 floating holidays and 6.5 hours worker's compensation were utilized.