

# CITY OF STEVENS POINT RIGHT-OF-WAY PERMIT

City Engineering Department – 1515 Strongs Avenue  
Stevens Point Wisconsin – 715.346.1561

**ITEMS 1 THROUGH 11 MUST BE COMPLETED OR APPLICATION MAY BE REJECTED.**

1) DATE: \_\_\_\_\_

2) SITE ADDRESS OR LOCATION: \_\_\_\_\_  
PROPERTY OWNER, UTILITY

3) COMPANY OR CONSULTANT NAME: \_\_\_\_\_

4)  ATTACHED IS A PLAN (IF APPLICABLE TO THIS PERMIT)

OR MAP/DRAWING OF PROJECT BELOW:

5) DESCRIPTION OF WORK: \_\_\_\_\_

6) LIST OF CONTRACTORS FOR THIS PROJECT: \_\_\_\_\_

7) START DATE: \_\_\_\_\_ 8) COMPLETION DATE: \_\_\_\_\_

9)  It is understood that work within City right-of-way may require temporary traffic control in conformance with the Manual of Uniform Traffic Control Devices.

10)  It is understood that if there is damage done to facilities within the right-of-way I will be liable to repair damages as directed by the City Engineer.

11)  It is understood that, I (Applicant), shall follow all provisions of Chapter 11 of the City of Stevens Point Forestry Ordinance and all specifications set forth in the City of Stevens Point Forestry Specifications for Construction on Public lands. I shall provide at least 3 days' notice to City of Stevens Point for any and all work to be conducted within the Tree Protection Zone (TPZ).

The applicant agrees to comply with all Municipal Ordinances and with the conditions of this permit, understands that issuance of the permit creates no legal liability, express or implied, on the Department or Municipality, and certifies that all the above information is accurate. Subject to conditions on reverse side.

12) CONTACT INFORMATION:

Print Name of Applicant \_\_\_\_\_ Contact Address \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Contact City, State, ZIP \_\_\_\_\_

E-mail Address \_\_\_\_\_ Telephone Number (24/7 Availability) \_\_\_\_\_ Fax Number \_\_\_\_\_

**NOTE: Do not begin work until notification by the Stevens Point Engineering Department – 715-346-1561**  
**CITY OF STEVENS POINT RIGHT-OF-WAY PERMIT APPROVAL**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

# CITY OF STEVENS POINT TYPICAL DRIVEWAY & SIDEWALK

## CONDITIONS OF PERMIT

Permits for driveways are subject to meeting the standards of the city and may be removed and or replaced as necessary for city projects.

Permits for obstructions are conditional and should be considered temporary in nature. The permit may be withdrawn or voided at the pleasure of the city.

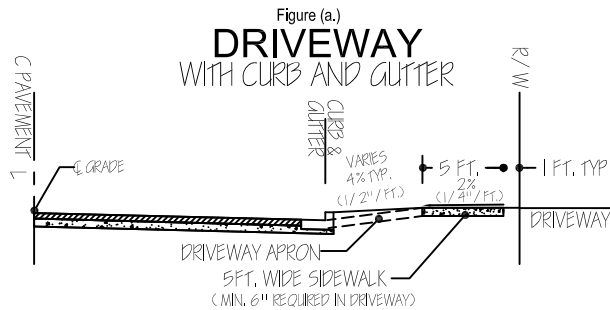
Obstructions in the right of way even though permitted are the responsibility of the property owner adjacent to the right of way. The city assumes no liability for the condition of the obstruction or damage done to the obstruction regardless of who caused the damage including from city operations such as tree planting and snow plowing or removal. The party placing the obstruction is responsible and liable for damage caused to the obstruction as well as any damage caused to city equipment or employee of the city who may be injured as a result of the obstruction.

Special conditions altering or amending the permit application include:

Signed \_\_\_\_\_

No excavation or filling in the street right of way (out side of the property line) shall be done without the approval of the city engineer including any work done for driveways.

## CROSS SECTION



In the case of construction of a driveway entering onto a street that has existing curb and gutter with storm sewer that discharges to a stormwater control pond or into an approved interceptor sewer, the driveway at the property line shall be at an elevation of 4.5 inches (for a 60 ft. right of way) or 6 inches (for a 66 ft. right of way) above the centerline of the street pavement. The sidewalk portion through a driveway shall be graded at a 2% pitch for a distance of five feet then to a point to match the depressed curb section of the street. See figure (a). Existing curbsections will be removed and replaced with depressed curb (lip curb) through the width of the driveway.

## AERIAL VIEW

### TYPICAL DRIVEWAY WITH SIDEWALK AND CURB AND GUTTER

