

STEVENS POINT

1701 FRANKLIN STREET
715-344-1833



FIRE DEPARTMENT

STEVENS POINT, WI 54481
FAX: 715-346-1599

ROBERT J. FINN
FIRE CHIEF

City of Stevens Point – Permit for Fireworks Display

Applicant Instructions: (Please Print or Type)

This application must be completed and returned at least 45-days prior to date of display.

Name of applicant (Sponsoring Organization): _____

Address of applicant: _____

Name of authorized agent of applicant: _____

Address of agent: _____

Telephone number of agent: _____

Date of display: _____ Time of display: _____

Location of display: _____

Scheduled rain date: _____ Time of display: _____

City of Stevens Point requires that the fireworks display be conducted under the direct supervision of a person who is at least 18 years of age and competent to perform the task.

Name of Supervising Operator: (Print or Type) _____

I understand and agree to comply with all provisions of this application and requirements of the issuing authority and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): _____ Application Date: _____

Display Site Information:

Business Name: _____

Fallout Perimeter
Defined By: _____

Property Owner: _____

Perimeters
Enforced By: _____

Address: _____

(Perimeter must be defined by a fence or some other means during the display, individuals must be designated to enforce and maintain the perimeter.)

Telephone Number: _____

Application Checklist: The following attachments must be included with this application.

- 1. Proof of Financial Responsibility - Copy of certificate of liability insurance with policy limit amounts of no less than one million dollars (\$1,000,000).
- 2. Names of Assistants and their ages.
- 3. Type (diameter) / Number of Fireworks.
- 4. Manner and Place of Storage of Fireworks Prior to Display.
- 5. Diagram of Location for Fireworks Display – An incomplete site diagram will be rejected and delay the permit process. The diagram is not required to be to scale but must include the following:
 - a. Fallout radius for the largest shell to be fired during the display;
 - b. The points at which the shells and/or cakes are to be fired;
 - c. Locations of significant buildings, public roadways, overhead obstructions, and utilities at the site;
 - d. The location of the lines behind which spectators are restricted indicating distances in feet;
 - e. Indication of magnetic north.
- 6. Certificate of Competency of Supervising Operator on site.
- 7. Copy of U.S. Bureau of Alcohol, Tobacco, Firearms and Explosives license/permit.
- 8. Proof of USDOT transportation/trucking insurance for display items.
- 9. Proof that the driver of the transporting vehicle holds a current Certified Drivers License (CDL with hazardous materials endorsement).
- 10. Copies of Material Safety Data Sheets (MSDS) for the pyrotechnic materials to be used.
- 11. Letter of Permission to display fireworks from the property owner.

I certify under penalty of perjury that all statements, answers and representations made herein, including all supplementary statements attached hereto, are true and accurate.

Signature of Authorized Agent of Applicant

The Chief of the Stevens Point Fire Department, or his/her designee, has reviewed the application and:

- Approves the discharge of the listed fireworks as specified in this application.
- Disapproves the discharge of the listed fireworks as specified in this application.

Stevens Point Fire Chief

Date

Provide copy of approved permit to:

- Mayor's Office
- Police Department
- Park's Department – if event is to take place within a City Park.
- News Media