

TAX PARCEL #: _____ PERMIT #: _____
RECEIPT #: _____ ZONING: _____

OFFICE USE ONLY ABOVE LINE

COMMERCIAL PERMIT APPLICATION

CITY OF STEVENS POINT INSPECTION DEPT. | 1515 STRONGS AVE, STEVENS POINT, WI 54481 | 715-346-1567

DATE _____ OWNER PHONE #: _____ OWNER EMAIL: _____
PROPERTY OWNER: _____ OWNER ADDRESS: _____
SITE ADDRESS: _____ UNIT: _____ TENANT: _____

BUILDING & ZONING Cost (Labor & materials): _____ Permit Fee: _____
Park Fee: _____ Review Fee: _____ Zoning Fee: _____

Work Details: (Replacement, New, Repair) Install Date: _____ or Emergency Install

Contractor: _____ Tele #: _____ Mobile #: _____
Address: _____ Email: _____
Contractor Certificate No: _____ Exp: _____ Qualifier No: _____ Exp: _____

ELECTRICAL Cost (Labor & materials): _____ Review Fee: _____ Permit Fee: _____

Work Details: (Replacement, New, Repair) Install Date: _____ or Emergency Install

Contractor: _____ Tele #: _____ Mobile #: _____
Address: _____ Email: _____
Electrical Contractor No: _____ Exp: _____ Master License No: _____ Exp: _____

PLUMBING Cost (Labor & materials): _____ Review Fee: _____ Permit Fee: _____

Work Details: (Replacement, New, Repair) Install Date: _____ or Emergency Install

Contractor: _____ Tele #: _____ Mobile #: _____
Address: _____ Email: _____
Master License No.: _____ Exp: _____

HVAC Cost (Labor & materials): _____ Review Fee: _____ Permit Fee: _____

Work Details: (Replacement, New, Repair) Install Date: _____ or Emergency Install

Contractor: _____ Tele #: _____ Mobile #: _____
Address: _____ Email: _____
HVAC Contractor No: _____ Exp: _____ Qualifier No: _____ Exp: _____

Total Cost of Project: _____ Total Fees: _____

The applicant agrees to comply with the Wisconsin Uniform Dwelling Code, Wisconsin Commercial Building Code, Wisconsin Plumbing Code, National Electrical Code and other Municipal ordinances and with the conditions of this permit; understands that issuance of the permit creates no legal liability, express or implied, on the Department or Municipality; and certifies that all the above information is true and accurate. **Do not start work/enclose wall or ceiling until Building Inspector is notified.**

Print Name of Owner/Applicant: _____

Signature of Owner/Applicant: _____ Date: _____

PERMIT FEES ARE LOCATED ON THE REVERSE SIDE OF THIS APPLICATION

FEE SCHEDULE (EFFECTIVE MAY 1, 2018)

Plan Review		*note: plan review fees are separate from inspection fees
Principal commercial buildings (state review required for all new buildings over 50,000 cu.ft. buildings or additions over 100,000 cu.ft.)		
New commercial buildings (building)		\$0.02/sq.ft., \$150.00 minimum, \$500.00 maximum
New commercial buildings per trade (electrical, HVAC, plumbing)		\$0.01/sq.ft., \$75.00 minimum, \$500.00 maximum
New commercial buildings (zoning)		\$0.02/sq.ft., \$75.00 minimum, \$250.00 maximum
Additions to commercial buildings (building)		\$0.02/sq.ft., \$150.00 minimum, \$500.00 maximum
Additions to commercial buildings per trade (electrical, HVAC, plumbing)		\$0.01/sq.ft., \$75.00 minimum, \$500.00 maximum
Additions to commercial buildings (zoning)		\$0.02/sq.ft., \$75.00 minimum, \$250.00 maximum
Alterations to commercial buildings (building)		\$1.00/\$1,000 valuation, \$100.00 minimum, \$500.00 maximum
Alterations to commercial buildings per trade (electrical, HVAC, plumbing)		\$0.50/\$1,000 valuation, \$50.00 minimum, \$250.00 maximum
Alterations to commercial buildings (zoning)		\$0.50/\$1,000 valuation, \$50.00 minimum, \$250.00 maximum
Accessory buildings (garages, sheds, carports, etc.) or structures (signs, fences, driveways, patios, etc.)		
New commercial accessory buildings or structures (building)		\$0.02/sq.ft., \$25.00 minimum, \$250.00 maximum
New commercial accessory buildings or structures per trade (electrical, HVAC, plumbing)		\$0.01/sq.ft., \$25.00 minimum, \$150.00 maximum
New commercial accessory buildings or structures (zoning)		\$0.02/sq.ft., \$25.00 minimum, \$250.00 maximum
Additions to commercial accessory buildings or structures (building)		\$0.02/sq.ft., \$25.00 minimum, \$250.00 maximum
Additions to commercial accessory buildings or structures per trade (electrical, HVAC, plumbing)		\$0.01/sq.ft., \$25.00 minimum, \$150.00 maximum
Additions to commercial accessory buildings or structures (zoning)		\$0.02/sq.ft., \$25.00 minimum, \$250.00 maximum
Alterations to commercial buildings or structures (building)		\$1.00/\$1,000 valuation, \$25.00 minimum, \$250.00 maximum
Alterations to commercial buildings or structures per trade (electrical, HVAC, plumbing)		\$0.50/\$1,000 valuation, \$25.00 minimum, \$150.00 maximum
Alterations to commercial buildings or structures (zoning)		\$0.50/\$1,000 valuation, \$25.00 minimum, \$150.00 maximum
Inspections		
Principal commercial buildings (state review required for all new buildings over 50,000 cu.ft. buildings or additions up to 100,000 cu.ft.)		
New commercial buildings (building)		\$0.10/sq.ft. (< or = 10,000 sq.ft.) and \$0.05/sq.ft. (>10,000 sq.ft.), \$200.00 minimum
New commercial buildings per trade (electrical, HVAC, plumbing)		\$0.07/sq.ft. (< or = 10,000 sq.ft.) and \$0.03/sq.ft. (>10,000 sq.ft.), \$200.00 minimum
New commercial buildings (zoning)		\$0.02/sq.ft., \$75.00 minimum, 250.00 maximum
Additions to commercial buildings (building)		\$0.10/sq.ft. (< or = 10,000 sq.ft.) and \$0.05/sq.ft. (>10,000 sq.ft.), \$100.00 minimum
Additions to commercial buildings per trade (electrical, HVAC, plumbing)		\$0.07/sq.ft. (< or = 10,000 sq.ft.) and \$0.03/sq.ft. (>10,000 sq.ft.), \$100.00 minimum
Additions to commercial buildings (zoning)		\$0.02/sq.ft., \$75.00 minimum, 250.00 maximum
Alterations to commercial buildings (building)		\$10.00/\$1,000 valuation, \$60.00 minimum
Alterations to commercial buildings per trade (electrical, HVAC, plumbing)		\$5.00/\$1,000 valuation, \$60.00 minimum
Alterations to commercial buildings (zoning)		\$5.00/\$1,000 valuation, \$50.00 minimum, \$150.00 maximum
Accessory buildings (garages, sheds, carports, etc.) or structures (signs, fences, driveways, patios, etc.)		
New commercial accessory buildings or structures (building)		\$0.10/sq.ft., \$25.00 minimum
New commercial accessory buildings or structures per trade (electrical, HVAC, plumbing)		\$0.10/sq.ft., \$25.00 minimum
New commercial accessory buildings or structures (zoning)		\$0.05/sq.ft., \$25.00 minimum, \$250.00 maximum
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Alterations to commercial buildings or structures per trade (building, electrical, HVAC, plumbing)		\$10.00/\$1,000 valuation, \$25.00 minimum
Alterations to commercial buildings or structures (zoning)		\$5.00/\$1,000 valuation, \$25.00 minimum, \$150.00 maximum
Other fees		
Plan review not identified		\$50.00 per hour (one hour minimum per review)
Inspections not identified		\$50.00 per hour (one hour minimum per visit)
Reinspection for a failed inspection		\$50.00
Early start (demolition)		\$50.00
Early start (footings and foundation)		\$150.00
Temporary electrical service		\$50.00
Temporary occupancy		\$100.00
Moving of buildings over public ways		\$100.00
Wrecking or razing buildings		
Principal buildings		\$100.00
Accessory buildings		\$50.00
Wisconsin building permit seal		Cost, plus \$10.00
Failure to obtain approved permit prior to commencement of work		
First violation		Double permit fees
Subsequent violation		Double permit fees, plus citation
Abnormalities		
Building, Electrical, HVAC, and Plumbing - plan review and inspections	As determined by the Building Inspection Superintendent, with approval from the	
OR Zoning - plan review and inspections	Director of Community Development	
Other	As determined by the Director of Community Development	

* Please note that any project that requires the review of setback requirements or site plan will trigger zoning fees.

Contact us at CommunityDevelopment@stevenspoint.com with any questions or concerns | www.stevenspoint.com/cityview