



Director: Shannon Gardner  
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<https://www.stevenspoint.com/170/Riverfront-Arts-Center>  
Follow us on Facebook & Instagram!

Open Wednesday-Friday 11-5 pm  
Saturday - Sunday 11-3 pm

Closed Mondays, Tuesdays, holidays,  
and between exhibits for installation.

## ***Want to be a RAC Volunteer?***

### **Artists & art lovers are fun people to work with, so join in the fun!**

- **Gallery Sitter** - Sign up for a minimum two-hour shift during open hours to greet visitors, answer questions and make sales. *Must be able/willing to work with cash and credit cards and cash register.*
- **Exhibit Installation** - Help with setting up or taking down exhibits, return & take-in art, distribute posters and cards around the community, cleaning and assisting with all other details of making a successful exhibit experience.
- **Grounds/Building Upkeep Volunteers** - Spruce up the grounds, keeping plants around the building watered and thriving. Clean/wash windows, repair walls, paint, etc.
- **Artists are encouraged to volunteer.** It is particularly impressive to our visitors when an exhibiting artist is present to share about their work. You may even make a sale! *Volunteers who help on a regular basis will have exhibit entry fees waved.*

### **Return the fully filled out application via email or mail.**

Call 715-343-6251 or email [sgardner@stevenspoint.com](mailto:sgardner@stevenspoint.com) with any questions.

Today's Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Days/times available \_\_\_\_\_

### **I would like to volunteer - check where you would like to help**

\_\_\_\_\_ as a greeter/art sales

\_\_\_\_\_ to help with receptions

\_\_\_\_\_ to distribute cards/posters

\_\_\_\_\_ help with record keeping

\_\_\_\_\_ to spruce up the grounds

\_\_\_\_\_ to help with exhibit installation

\_\_\_\_\_ to offer a workshop/class

\_\_\_\_\_ special interest: \_\_\_\_\_

Your Name: \_\_\_\_\_

# Riverfront Arts Center

## Volunteer Application

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

### References

*Please list two personal or professional references (no family members).*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

### Previous Employment

1.) Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

\_\_\_\_\_

2.) Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a  
reference? YES  NO

\_\_\_\_\_

3.) Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a  
reference? YES  NO

\_\_\_\_\_

Where did you hear about us?

\_\_\_\_\_

\_\_\_\_\_

*The Riverfront Arts Center considers applicants for all volunteer positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.*

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)