



Please read and fill out the application in its entirety. Completed submittals can be emailed to mkordus@stevenspoint.com or mail hard copies to: **Community Development Department, 1515 Strongs Avenue, Stevens Point, WI 54481.**

Questions regarding the application process can be made via email to mkordus@stevenspoint.com or by calling 715-346-1554 anytime M-F, 7:30-4:00PM.

Date of Application: _____

Name of Applicant	Contact Phone

Address	Email

Property to be Inspected	# of Units

Is the property owner also the manager? Yes No

If 'No', **or if the owner's physical location is more than 50 miles from the City of Stevens Point**, who is the designated local property manager?

Individual/Business Name of Designated Local Property Manager

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Contact Phone	Email (optional, for City staff use only)

If the inspection is **NOT** to be done by the City, whom is the private individual that will be inspecting it?

Company Name	Local Agent Contact Name	Phone

Address	Email

Certification Number(s) and type _____

I do hereby understand and agree that I will pay the fees associated with this program within 30 days after the inspections are complete and invoiced. If the fees are not paid within that timeframe, I do hereby agree as the property owner, that if I fail to pay this voluntary rental inspection fee within 30 days of the date of the invoice, that the City of Stevens Point may levy the fee against the property as a special charge under Section 66.0627 of the Wisconsin Statutes. ***Please note that if you do not agree, all fees must be prepaid.**

Applicant Signature **Date**

Print Name