



**Portage County Health and Human Services**  
**Division of Public Health – Environmental Health**  
**817 Whiting Avenue Stevens Point, WI 54481**  
**715-345-5350**

FOR OFFICE USE ONLY	
MUNIS #	FEE AMOUNT

## PORTAGE COUNTY

**2020-2021**

# LODGING AND RECREATIONAL FACILITY LICENSE APPLICATION

Wis. Stat. ch. 97

Submit the completed application and fee(s), check or money order, payable to Portage County, to the address listed at the top of the application. A license will not be issued to an operator without prior inspection.

<b>ESTABLISHMENT NAME</b>	<b>NAME OF CITY/VILLAGE/TOWNSHIP</b>	<b>BUSINESS PHONE</b> (   )   -	
<b>ESTABLISHMENT ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>LEGAL LICENSEE (name of sole proprietor, partnership, LLC, LLP, or Inc.)</b>	<b>EMAIL ADDRESS</b>	<b>BUSINESS PHONE</b> (   )   -	
<b>LEGAL LICENSEE ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>NAME OF AGENT FOR THE CORPORATION/OPERATOR</b>	<b>INTENDED DATE OF OPENING FOR BUSINESS</b>		
<b>NAME OF FORMER BUSINESS</b>	<b>NAME OF FORMER OPERATOR</b>	<b>LICENSE ID</b>	

### Check appropriate category for each of the following section(s).

<b>LODGING</b>	<b>No. of Sleeping Rooms</b>
<input type="checkbox"/> Tourist Rooming House (1-4 rooms) (Cabin, Cottage, etc.) <b>\$ 487.00</b> (\$140.00 License fee + \$347.00 Pre-inspection fee)	_____
<input type="checkbox"/> Hotel/Motel/Resort (5-30 Rooms) <b>\$ 836.00</b> (\$284.00 License fee + \$552.00 Pre-inspection fee)	_____
<input type="checkbox"/> Hotel/Motel/Resort (31-99 Rooms) <b>\$1100.00</b> (\$335.00 License fee + \$765.00 Pre-inspection fee)	_____
<input type="checkbox"/> Hotel/Motel/Resort (100-199 Rooms) <b>\$1363.00</b> (\$448.00 License fee + \$915.00 Pre-inspection fee)	_____
<input type="checkbox"/> Hotel/Motel/Resort (200+ Rooms) <b>\$1973.00</b> (\$611.00 License fee + \$1362.00 Pre-inspection fee)	_____
<input type="checkbox"/> Bed & Breakfast (8 Or Less Rooms) <b>\$ 487.00</b> (\$140.00 License fee + \$347.00 Pre-inspection fee)	_____
<b>Lodging Facility</b> – Does the facility have a restaurant for tourists, transients, or guests on the premises? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	
<b>CAMPGROUND</b>	<b>No. of Sites</b>
<input type="checkbox"/> Campground (1-25 Sites) <b>\$ 659.00</b> (\$223.00 License fee + \$436.00 Pre-inspection fee)	_____
<input type="checkbox"/> Campground (26-60 Sites) <b>\$ 952.00</b> (\$302.00 License fee + \$650.00 Pre-inspection fee)	_____
<input type="checkbox"/> Campground (51-100 Sites) <b>\$1189.00</b> (\$383.00 License fee + \$806.00 Pre-inspection fee)	_____
<input type="checkbox"/> Campground (101-199 Sites) <b>\$1402.00</b> (\$448.00 License fee + \$954.00 Pre-inspection fee)	_____
<input type="checkbox"/> Campground (200+ Sites) <b>\$1623.00</b> (\$514.00 License fee + \$1109.00 Pre-inspection fee)	_____
<b>Campground Facility</b> – Does the facility have a restaurant for patrons? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	
Layout and plan must be submitted with application for new and remodeled camps.	

<b>RECREATIONAL &amp; EDUCATIONAL CAMP</b>	
<input type="checkbox"/> <b>\$2015.00</b> (\$635.00 License fee + \$1380.00 Pre-inspection fee)	
<b>Total Capacity of Camp (maximum number of persons accommodated at one time):</b> _____	
<b>SWIMMING POOL (Per pool)</b>	
<input type="checkbox"/> <b>\$507.00</b> (\$333.00 License fee + \$174.00 Pre-inspection fee)	
<b>Type of pool (check each type of pool on property):</b>	
<input type="checkbox"/> Cold Soak (below 72°F)	<input type="checkbox"/> Experimental
<input type="checkbox"/> Combination	<input type="checkbox"/> Lap
<input type="checkbox"/> Diving	<input type="checkbox"/> Mobile
<input type="checkbox"/> Exercise	<input type="checkbox"/> Swimming
	<input type="checkbox"/> Therapy
	<input type="checkbox"/> Wading
	<input type="checkbox"/> Whirlpool
<b>WATER ATTRACTION (Per attraction)</b>	
<input type="checkbox"/> <b>\$710.00</b> (\$422.00 License fee + \$288.00 Pre-inspection fee)	
<b>Type of water attraction (check each type of attraction on property):</b>	
<input type="checkbox"/> Activity	<input type="checkbox"/> Vortex
<input type="checkbox"/> Interactive Play Attractions	<input type="checkbox"/> Wave
<input type="checkbox"/> Leisure River	<input type="checkbox"/> Zero-Depth Entry
<input type="checkbox"/> Vanishing Edge	
<b>WATER ATTRACTION (With up to 2 Pool Slides/Waterslides per Basin)</b>	
<i>Note: This section includes any pool with a slide that is not defined as a children's slide per ATCP 76.04(8).</i>	
<input type="checkbox"/> Water Attraction (with up to 2 pool slides/water slides per basin)	<b>\$ 710.00</b> (\$422.00 License fee + \$288.00 Pre-inspection fee)
<input type="checkbox"/> Per Waterslide or Pool Slide (in excess of 2 per basin)	<b>\$ 363.00</b> (\$189.00 License fee + \$174.00 Pre-inspection fee)
<b>Department of Safety and Professional Services plan of approval required for new/altered/modified pools.</b>	
<b>Check the appropriate box indicating when the business is in operation:</b> <input type="checkbox"/> Year Round <input type="checkbox"/> Winter <input type="checkbox"/> Summer	
<b>Days/Hours of Operation:</b> _____	
<b>TOTAL AMOUNT ENCLOSED: \$</b> _____	
Your signature below will acknowledge that you have received a copy of the code or information as to where to obtain a copy and will comply with all applicable Wisconsin Administrative Code(s).	
<b>APPLICANT SIGNATURE</b>	<b>DATE SIGNED</b>

Portage County Code of Ordinances, Chapter 4 "Health and Sanitation" applies.

Wis. Stat. § 97.67 (5) and 97.605 (1)(c) "No license may be issued until all applicable fees have been paid."

Wis. Stat. § 97.67 (1) "No person ... who has not been issued a license under this section may conduct, maintain, manage or operate a campground and camping resort, recreational camp and educational camp or public swimming pool, as identified by department rule."

Wis. Stat. § 97.605 (1)(a) "No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual license by the department or by a local health department that is granted agent status under s. 97.615 (2).

Within **30 days** after receiving a complete application for a license, the department or its agent shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing, for the denial.

*This institution is an equal opportunity employer.*